

Main office: 513-770-3223

Staff Employment Application

Send to: Michael J. McKenna, Headmaster
 Mars Hill Academy
 Mason, OH 45040

Applicant: Please complete this form and include a separate sheet for answers to the personal response questions.

I. PERSONAL DATA

A. Name _____ Tel. (h) _____
 Address _____ Tel. (c) _____
 _____ Email _____
 _____ Appl. Date _____
 City State Zip Date Avail. _____

B. Indicate position(s) for which you are applying. Full Time Part Time Half Time Summer
 Position Type Office Asst. Teaching Aide Admin. Asst. Other _____

C. Date of Birth _____

D. Marital Status Single Married Divorced Widowed Remarried

E. Family Information

Spouse's Name _____ Employment _____

Children's Names

D.O.B.

Current Grade

F. Church attendance _____

G. Have you read the entire Bible? Yes No (If No, please list the portions you have not read.)

I. The general state of your health is Excellent Good Average Poor

Do you have any recurring illnesses or other difficulties that may, at any time, affect your ability to work?

Yes No

If Yes, please explain _____

J. Have you ever been convicted or arrested for a criminal act? Yes No

If Yes, please explain _____

II. EDUCATION DATA

A. Undergraduate college/university, location

Degree Major _____ Degree Date _____

Minor _____ Degree Date _____

B. Graduate university, location

Degree Major _____ Degree Date _____

C. Other training or preparation relevant to this position

III. WORK EXPERIENCE

Please list all other work or military experience

Employer	Job	Dates/Years you worked there	Reason for leaving

Most recent salary _____

IV. OTHER EXPERIENCE

Please list other experiences which you feel strengthen your application.

V. RECOGNITION DATA

Please list honors or other areas of achievement you've received.

VI. LIST PROFESSIONAL ORGANIZATIONS TO WHICH YOU BELONG

VII. PERSONAL INTEREST DATA

Please list your hobbies, interests, travel, etc.

VIII. QUESTIONS FOR PERSONAL RESPONSE (Please answer the following on a separate piece of paper.)

1. Describe your testimony of conversion. (A brief testimony will suffice for this application.)
2. Describe your personal view of the Bible.
3. Explain what you consider to be the function of a Christian school.
4. Please explain your reason for seeking a position at Mars Hill Academy.
5. Please list your exceptions to the Westminster Confession of Faith.

IX. REFERENCES (Please use the attached reference form to provide us with your references.)